

TRINITY UNIVERSITY STUDENT ORGANIZATION ACKNOWLEDGEMENT STATEMENT FOR PARTISAN POLITICAL EVENTS

As a condition of and in exchange for the _____ Registered Student Organization being permitted to independently host _____ event on _____ on campus, I acknowledge and agree to abide by the following conditions:

- a. Candidate appearances may constitute speeches, question-and-answer sessions, or similar communications in an academic setting. Candidate appearances may not be conducted as campaign rallies or similar events.
- b. University resources are not used. University resources include, but not limited to:
 - i. University funds, including student activity fee money;
 - ii. University's tax-exempt ID;
 - iii. Campus mail, official Trinity University social media platforms, and/or Student Involvement banner printing services.

Note: RSOs may use University facilities for political activity in the same way and under the same conditions as they do for non-political activity, including payment of fees and additional costs, if any, if required. Examples of additional costs may include security, audio visual support, etc.
- c. The organized distribution of signs, banners, campaign literature, or campaign products is not permitted.
- d. The University's name and/or logo/marks are not used in conjunction with campaign-related or partisan political activity.
- e. The following requirements must be satisfied:
 - i. All marketing materials and publicity must be pre-approved by the Vice President for Strategic Marketing and Communication or designee.
 - ii. Announcements must be made at the beginning and end of every event and in all marketing and promotional materials to clearly indicate:
 - Trinity University does not support or oppose candidates for political office;
 - The opinions expressed are not those of Trinity University;
 - The name of the Registered Student Organization (RSO).
- f. Fundraising in University facilities is prohibited.
 - i. Student Organizations may not charge admission fees or solicit donations to raise funds to benefit a party, candidate, or political cause.
- g. The Student Organization may be required to collect a Certificate of Insurance from the third party.
- h. For all events involving political activity, the Student Organization leader will review, agree to, and sign an acknowledgement statement with the University that identifies the responsibilities of the Student Organization with regard to holding the event on the Trinity University campus. In addition, the Student Organization leader will be required to get the signature of the Student Organization advisor and the third party in order to facilitate the sharing of these requirements with the person/organization being hosted.

If I have any questions about the above requirements, I agree to contact Jamie Thompson, Director of Student Involvement or designee, to ensure the Student Organization and its guest(s) are in compliance with all University policy.

I understand and acknowledge that failure to abide by these requirements and applicable University policies may result in individual and/or organizational sanctions in accordance with University policies.

I further understand and acknowledge that the University may cancel or terminate this event at any time, without advanced notice, and in its sole discretion. I further understand and agree that any such cancellation will be without recourse against the University, its employees, its Student Organization, and its student(s) by the individual or entity who is the speaker/guest of the Student Organization or by any third-party.

STUDENT ORGANIZATION REPRESENTATIVE

ADVISER

Signature

Signature

Name

Name

Date

Date

THIRD-PARTY GUEST OF STUDENT ORGANIZATION

Signature

Name and Title

Name of entity (if applicable)

Date