Contracts Signature Authority Table

Use this table to find the appropriate Contract Signature Authority Matrix Tab	ble Number based on Cor			corresponding Contracts the associated levels and		rix with the same number	below. Each Contract Sign	nature Authority Matrix	outlines the agreements
Divisions/ Offices	Office of the President (OP)	Office of General Counsel (OGC)	Academic Affairs (AA)	Alumni Relations & Development (AR&D)	Enrollment Management (EM)	Finance & Administration (FA)	Strategic Communication & Marketing (SCM)		People, Culture & Community (PC&C)
Contract Types (All contracts in excess of \$100,000 must be signed by President, VPFA or Designee. CIO must sign all contracts for technology, hardware, software or data sharing)			-	Contracts Signatu	ire Authority Ma	trix Table Numbe	er		
University Procurement Contract Templates	1	1	3	1	3	2	1	3	1
University Non-Procurement Contract Templates	4	4	6	4	6	5	4	6	4
Outside/ Third Party Procurement Contracts	7	7	9	7	9	8	7	9	7
Outside/ Third Party Non-Procurement Contracts	10	10	12	10	12	11	10	12	10
Software, Hardware, Technology and Data Sharing Contracts (In excess of \$100K, must also be signed by President, VPFA, or Designee.)	13	-	-	-	-	13	-	-	-

Divisions/ Offices		(Office of the	President (O	P)	Office of General Counsel (OGC)	People, C Communi	Culture & ty (PC&C)	Commun	tegic lication & ng (SCM)	Alumni Rela Development				
Roles and Responsibilities	President	Chier of Starty P	Director Sr. Director	Chierthreath	General Con	Vice President of	C& Connegne, Chief Humanicy	Officer Contracts	Assistant VP for Si-	Marketing and Vice President c	Assidant Vice Provident	opment &			
Department Unit / School	ОР	OP	OP	Investment	OGC	PC&C	Human Resources	SCM	SCM	AR&D	AR&D	Γ	Authorization Amount Limits	ĺ	Levels of Authorization
Contract Agreements/ Documents Type	01	01	01	Office			(HR)	50	50.11				Authorization Athlount Emility		
AIA Architect, AIA Contruction (Various Types)	4	1			1								University Level		1 Tier 1: Up to \$25,000
Art Exhibition Agreement (Exhibitor Insured & Lender Insured)	4	1			1	3		3	2	3	2				
Asset Disposition Agreement	4	1			1	3		3	2	3	2		Division/ Offices Level		2 Tier 2: Up to \$50,000
Catering Agreement, Charter Bus Agreement & Entertainment/ Performace Agreements	4	1	1	2	1	3	2	3	2	3	2				
Consulting Agreement (One-Time)	4	1	1	2	1	3	2	3	2	3	2		Department Level		3 Tier 3: Up to \$100,000
Consulting Services: Mater Service Agreement/ Statement of Work to Master Service Agreement	4	1	1	2	1	3	2	3	2	3	2				
Facilities Services: Master Service Agreement/ Statement of Work to Master Service Agreement	4	1			1								No Authorization Level		4 Tier 4: Over \$100,000
Facility Use Agreement - Food Vendors	4	1	1	2	1	3	2	3	2	3	2				
Freelancer: Master Service Agreement/ Statement of Work to Master Service Agreemen	4	1	1	2	1	3	2	3	2	3	2	_			No Authorization Amoun
Independent Contractor Agreement	4	1	1	2	1	3	2	3	2	3	2				
Internship Agreement (Paid)	4	1		2	1	3	2	3	2	3	2				
Managed Security Services Provider Master Service Agreement	4	1			1										
Settlement Agreement	4	1			1										
Speaking Agreement: In-Person/ Via Video Conference	4	1	1	2	1	3	2	3	2	3	2				
Staffing Services: Master Service Agreement/ Statement of Work to Master Service Agreement	4	1		2	1	3	2	3	2	3	2				
Student Org License Agreement: In-Person Services (RSOs)/ Virtual Services (RSOs)	4	1			1										
Student Org Master License Agreement (RSOs)	4	1			1	3		3	2	3	2				
Statement of Work to Student Organization Master License Agreement	4	1			1										
Tabling Vendor Agreement	4	1	1	2	1	3	2	3	2	3	2				
Tiger Network Streaming Services Agreement Exhibit A	4	1		2	1	3	2	3	2	3	2				
Vendor Service: Master Service Agreement/ Statement of Work to Master Service Agreement	4	1	1	2	1	3	2	3	2	3	2				
Vendor Low-Risk Service: Master Service Agreement/ Statement of Work to Master Service	4	1	1	2	1	3	2	3	2	3	2				

Divisions/ Offices							1	Finance & A	dministratio	n (FA)							
Roles and Responsibilities	Vice Provis	Associate Rec. 2	Fastient for President for Assistant Factor President Rublic Safety President	And an and a contract of the c	Controller	Sr. Direction of F.	Associate Directo	Campus A	Construction P.	Sr. Director	Director of Laurie	Munagement an Rist	Associate Director	Fight Manufacture Constrained	7		
Department Unit / School	FA	FA	Enterprise Risk	Information Technology	Business	Facilities	Facilities	Facilities	Facilities	Conference	Laurie	Enterprise Risk	Enterprise Risk	Enterprise Risk	A	thorization Amount Limits	Levels of Authorization
Contract Agreements/ Documents Type			Management (ERM)	Services (ITS)	Office	Services	Services	Services	Services	Services	Auditorium	Management (ERM)	Management (ERM)	Management (ERM)			
AIA Architect	4	4				3	2	2				1	1			University Level	1 Tier 1: Up to \$25,000
AIA Construction (Various Types)	4	4				3	2	2	2			1	1				
Art Exhibition Agreement (Exhibitor Insured & Lender Insured)	4	4										1	1			Division/ Offices Level	2 Tier 2: Up to \$50,000
Asset Disposition Agreement	4	4		3	1							1	1				
Catering Agreement, Charter Bus Agreement & Entertainment/ Performace Agreement	4	4	3	3	1							1	1			Department Level	3 Tier 3: Up to \$100,000
Consulting Agreement (One-Time)	4	4	3	3	1	3	2	2	2			1	1				
Consulting Services: Master Service Agreement/ Statement of Work to Master Service Agreement	4	4	3	3	1	3	2	2	2			1	1			No Authorization Level	4 Tier 4: Over \$100,000
Facilities Services: Master Service Agreement/ Statement of Work to Master Service Agreement	4	4				3	2	2	2			1	1				
Facility Use Agreement: Food Vendors	4	4	3	3	1							1	1				No Authorization Amount
Freelancer: Master Service Agreement, Statement of Work to Master Service Agreement	4	4	3	3	1							1	1				
Independent Contractor Agreement	4	4	3	3	1							1	1				
Internship Agreement (Paid)	4	4	3	3	1							1	1				
Managed Security Services Provider Master Service Agreement	4	4		3								1	1				
Settlement Agreement	4	4										1	1				
Speaking Agreement: In-Person/ via Video Conference	4	4	3	3	1							1	1	1			
Staffing: Services Master Service Agreement/ Statement of Work to Master Service Agreement	4	4	3	3	1							1	1				
Student Org: License Agreement for In-Person Services (RSOs)/ Virtual Services (RSOs)	4	4										1	1				
Student Org: Master License Agreement (RSOs)/ Statement of Work to Master License Agreement	4	4										1	1				
Tabling Vendor Agreement	4	4	3	3	1							1	1				
Tiger Network Streaming Services Agreement Exhibit A	4	4	3	3	1							1	1				
Vendor: Master Service Agreement/ Statement of Work to Master Service Agreement	4	4	3	3	1							1	1				
Vendor Low-Risk: Master Service Agreement/ Statement of Work to Master Service Agreement	4	4	3	3	1							1	1				

Divisions/ Offices					Academic	: Affairs (AA))			Stu	ıdent Affairs	(SA)	En	rollment Ma	anagement (EN	1)		
Roles and Responsibilities	Provost Life D.	Vie Provident for	Associate .	Denti School or	Dean, School of Sci.	Mathematics Dent: Neidenratics Dent: Neiderratics	Dean: School of School a Social	Dean of the 1.	Vice President 6	Affairs Student President Associa	University C.	Campian Farming President	Asociate Vice P.	Dem of Adde	Dem of Envoluent	anina.		
Department Unit / School	АА	AA	АА	School of Arts and	School of Science,	Niedorff School of	School of Social Science	Library	SA	SA	Parker	EM			Enrollment Strategy &		Authorization Amount Limits	Levels of Authorization
Contract Agreements/ Documents Type	AA	AA		Humanities	Eng., & Math	Business	& Civic Engagement	LIDTATY	34	34	Chapel	EAVI	Atmetics	Admissions	Planning		Authorization Amount Limits	Levels of Authorization
AIA Architect & AIA Construction (Various Types)																	University Level	1 Tier 1: Up to \$25,000
Art Exhibition Agreement (Exhibitor Insured & Lender Insured)	3	3	3	2				2	3	1								
Asset Disposition Agreement	3	3	3						3	1		3					Division/ Offices Level	2 Tier 2: Up to \$50,000
Catering Agreement, Charter Bus Agreement, & Entertainment/ Performance Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
Consulting Agreement (One-Time)	3	3	3	2	2	2	2	2	3	1		3	3	1	1		Department Level	3 Tier 3: Up to \$100,000
Consulting Services: Master Service Agreement & Statment of Work to Master Service Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
Facilities Services: Master Service Agreement/ Statement of Work to Master Service Agreement																	No Authorization Level	4 Tier 4: Over \$100,000
Facility Use Agreement - Food Vendors	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
Freelancer: Master Service Agreement/ Statement of Work to Master Service Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1			No Authorization Amount
Independent Contractor Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
Internship Agreement (Paid)	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
Managed Security Services Provider Master Service Agreement																		
Settlement Agreement	3	3	3															
Speaking Agreement: In-Person/ via Video Conference	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
Staffing Services: Master Service Agreement/ Statement of Work to Master Service Agreement	3	3	3						3	1		3	3	1	1			
Student Org License Agreement for In-Person Services (RSOs)/ Virtual Services (RSOs)									3	1								
Student Org: Master License Agreement (RSOs)	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
Statement of Work to Student Org MLA									3	1								
Tabling Vendor Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
Tiger Network Streaming Services Agreement Exhibit A	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
Vendor: Master Service Agreement/ Statement of Work to Master Service Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
Vendor Low-Risk: Master Service Agreement/ Statement of Work to Master Service Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1			

Office of Alumni Relations & Strategic General People, Culture & **Divisions/ Offices** Office of the President (OP) Communication & Development Counsel Community (PC&C) Marketing (SCM) (AR&D) (**OGC**) Vec President for Aumin Strategic Provident for Strategic Constitution and Marticular Marticular Vice Previoun of Penne Culture & Connegue, 1 Chief Investment Officer Assistant Nee President for Alumi Vee President Development Assistant PP for Structures Chief of Sauft Executive Chief Human Resources Sr. Director University Events & Prucesity General Counsel **Roles and Responsibilities** President Human Department Unit / School Investment OGC PC&C OP OP OP Resources SCM SCM AR&D AR&D Authorization Amount Limits Levels of Authorization Office **Contract Agreements/ Documents Type** (HR) Tier 1: Up to \$25,000 Business Associate Agreement 1 2 1 3 2 3 2 3 2 University Level 1 4 Confidentiality/NDA Agreement 2 3 2 3 2 3 2 4 1 1 Facility Use Agreement - Conference Tier 2: Up to \$50,000 4 1 Division/ Offices Level 2 1 Services (One-Time Event) Facility Use Agreement - Conference 4 1 1 Services Overnight) Facility Use Agreement - Laurie 4 1 3 Tier 3: Up to \$100,000 1 Department Level Auditorium Facility Use Agreement - Parker Chapel 4 1 1 Internship Agreement (Unpaid) 4 1 2 1 3 2 3 2 3 2 No Authorization Level 4 Tier 4: Over \$100,000 Memorandum of Understanding (MoU) -4 1 3 2 3 2 3 1 2 International Affiliation Publishing Agreement (TU Press) 4 1 No Authorization Amount 1 Sponsorship Agreement 4 1 2 1 3 2 3 2 3 2 Sr. Design Project Agreement 4 1 1 Student Org Acknowledgement for 4 1 3 3 2 3 2 1 Partisan Events 4 1 3 3 2 3 2 Trademark License Agreement 1 Valet Parking Addendum 4 1 2 1 3 2 3 2 3 2

Divisions/ Offices							F	inance & Ao	Iministratior	n (FA)									
Roles and Responsibilities	Vice Preside.	Astocine Vices	F. President for Assistant Vice President for Public Stafe President	Chief Indermon	Controller	Sr. Director of Fac.	Associate Directo.	Campus Ares	Construction Pr.	Sr. Director of C	Pecial Promerances Director of Larris Auditor Larris	Management for Risk	Associate Director of	Risk Management Inumace	Hungar	,			
Department Unit / School	FA	FA	Enterprise Risk	Information Technology	Business	Facilities	Facilities	Facilities	Facilities	Conference	Laurie	Enterprise Risk	Enterprise Risk	Enterprise Risk		Authorization A	mount I imits	Levels of Authorization	Τ
Contract Agreements/ Documents Type			Management (ERM)	Services (ITS)	Office	Services	Services	Services	Services	Services	Auditorium	Management (ERM)	Management (ERM)	Management (ERM)		Authorization	Amount Emiles	Levels of Authorization	
Business Associate Agreement	4	4	3	3	1							1	1			Univers	ity Level	1 Tier 1: Up to \$25,000	
Confidentiality/NDA Agreement	4	4	3	3	1							1	1						
Facility Use Agreement - Conference Services (One-Time Event)	4	4								2		1	1			Division	n/ Offices Level	2 Tier 2: Up to \$50,000	
Facility Use Agreement - Conference Services Overnight)	4	4								2		1	1						
Facility Use Agreement - Laurie Auditorium	4	4									1	1	1			Departn	nent Level	3 Tier 3: Up to \$100,000	
Facility Use Agreement - Parker Chapel	4	4										1	1						
Internship Agreement (Unpaid)	4	4	3	3	1							1	1			No Auth	norization Level	4 Tier 4: Over \$100,000	
Memorandum of Understanding (MoU) - International Affiliation	4	4										1	1						
Publishing Agreement (TU Press)	4	4										1	1					No Authorization Amount	1
Sponsorship Agreement	4	4	3	3	1							1	1						
Sr. Design Project Agreement	4	4										1	1						
Student Org Acknowledgement for Partisan Events	4	4										1	1						
Trademark License Agreement	4	4										1	1						
Valet Parking Addendum	4	4	3	3	1							1	1						

Divisions/ Offices					Academic	Affairs (AA))			Stu	dent Affairs ((SA)	Er	rollment Ma	anagement (EM)		
Roles and Responsibilities	Provent Vice Pr.	Vice Provost	4ssociate p.	Dear. Schoulor	Dean: School of Sci.	Markenner Deun: Neidornatics Deun: Neidort C	Science & Chice of Societ	Dean of the 1.2	Vice Presidence	Affairs Student President Associat	Can of Vie Diniersity Ch.	Vice President of	Asociate Vice D.	Dean of Acres	Dean of Enrichments and Planman Strange		
Department Unit / School				School of	School of Science,	Niedorff School of	School of Social Science				Parker	EM			Enrollment Strategy &	Authorization Amount Limits	Levels of Authorization
Contract Agreements/ Documents Type	AA	AA	AA	Arts and Humanities	Eng., & Math	School of Business	& Civic Engagement	Library	SA	SA	Chapel	EM	Athletics	Admissions	Planning	Authorization Amount Limits	Levels of Authorization
Business Associate Agreement	3	3	3						3	1		3				University Level	1 Tier 1: Up to \$25,000
Confidentiality/NDA Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1		
Facility Use Agreement - Conference Services (One-Time Event)																Division/ Offices Level	2 Tier 2: Up to \$50,000
Facility Use Agreement - Conference Services Overnight)																	
Pacility Use Agreement - Laurie Auditorium																Department Level	3 Tier 3: Up to \$100,00
Facility Use Agreement - Parker Chapel									3	1	3						
internship Agreement (Unpaid)	3	3	3	2	2	2	2	2	3	1		3	3	1	1	No Authorization Level	4 Tier 4: Over \$100,000
Memorandum of Understanding (MoU) - nternational Affiliation	3	3	3	2	2	2	2	2	3	1		3	3	1	1		
ublishing Agreement (TU Press)	3	3	3													L	No Authorization Am
ponsorship Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1		
r. Design Project Agreement	3	3	3	2	2	2	2	2									L
tudent Org Acknowledgement for Partisan Events	3	3	3	2	2	2	2	2	3	1		3	3	1	1		
rademark License Agreement	3	3	3						3	1		3	3				
Valet Parking Addendum	3	3	3	2	2	2	2	2	3	1		3	3	1	1		

Divisions/ Offices			Office of the	President (O	PP)	Office of General Counsel (OGC)	Communi	Culture & ity (PC&C)	Commun Marketin	tegic lication & lg (SCM)	Alumni Relatio Developmen (AR&D)				
Roles and Responsibilities	Presiden	-ur Chief of States	Director Live	Chief Investor	General C.	Vice President	Chief Human P	Officer sources Strategic President for and comment for	Assistant VP for St.	Martenio and Vice President	Assidant Ver Aumui Assidant Ver Arealmuni 6-Aumui Ver President Development	7			
Department Unit / School	OP	OP	OP	Investment	OGC	PC&C	Human Resources	SCM	SCM	AR&D	AR&D		orization Amount Li	imits	Levels of Autho
Contract Agreements/ Documents Type				Office			(HR)						1		
Abroad Agreements (Outgoing)	4	1			1								University Level		1 Tier 1: Up to
Abroad Agreements (Incoming)	4	1			1								1		
Catering Agreement	4	1		2	1	3	2	3	2	3	2		Division/ Offices I	Level	2 Tier 2: Up to
Charter Bus Agreement	4	1		2	1	3	2	3	2	3	2		1		
Consulting Agreement	4	1		2	1	3	2	3	2	3	2		Department Level		3 Tier 3: Up t
Entertainment/Performance	4	1		2	1	3	2	3	2	3	2		-		
Exchange Agreement	4	1			1								No Authorization I	Level	4 Tier 4: Ove
Freelancer Agreement	4	1		2	1	3	2	3	2	3	2				
Grant	4	1		2	1	3	2	3	2	3	2				No Authoriz
Hotel Room Block Agreement	4	1		2	1	3	2	3	2	3	2				
Hotel Corporate Rate Agreement	4	1		2	1	3	2	3	2	3	2				
Independent Contractor Agreement	4	1		2	1	3	2	3	2	3	2				
Lease Agreement	4	1		2	1	3	2	3	2	3	2				
License Agreement (Non-Software)	4	1		2	1	3	2	3	2	3	2				
Restaurant/Catering Agreement	4	1		2	1	3	2	3	2	3	2				
Service/Maintenance Agreement	4	1		2	1	3	2	3	2	3	2				
Statement of Work Agreement	4	1		2	1	3	2	3	2	3	2				
Speaking Agreement	4	1		2	1	3	2	3	2	3	2				
Staffing/Search Firm Agreement	4	1		2	1	3	2	3	2	3	2				
Vendor Agreement	4	1		2	1	3	2	3	2	3	2				

Divisions/ Offices								Finance & A	Administratio	n (FA)								
Roles and Responsibilities	Vie Provid	Astrociate View .	Assident Fieldent for Assident Fieldent for Public Sufee, President	Alangeneric Alangeneric Alangeneric Aliefhilon	Contraller	Sr. Director of F.	Asociate Director	Sornies Gumus Area	Construction Pro-	Sr. Director of C	Director of Aurices	Mangenerar for Rig	Asociate Director E.	Risk Manufernen Assistant	7			
Department Unit / School	FA	FA	Risk	Technology	Business	Facilities	Facilities	Facilities	Facilities	Conference	Laurie	Enterprise Risk	Risk	Enterprise Risk	ſ	Authorization Amount Limits] [Levels of Authorization
Contract Agreements/ Documents Type	IA	IA	Management (ERM)	Services (ITS)	Office	Services	Services	Services	Services	Services	Auditorium	Management (ERM)	t Management (ERM)	Management (ERM)				
Abroad Agreements (Outgoing)	4	4										1	1			University Level		1 Tier 1: Up to \$25,000
Abroad Agreements (Incoming)	4	4										1	1					
Catering Agreement	4	4	3	3	1							1	1			Division/ Offices Level		2 Tier 2: Up to \$50,000
Charter Bus Agreement	4	4	3	3	1							1	1					
Consulting Agreement	4	4	3	3	1							1	1			Department Level		3 Tier 3: Up to \$100,000
Entertainment/Performance	4	4	3	3	1							1	1					
Exchange Agreement	4	4										1	1			No Authorization Level		4 Tier 4: Over \$100,000
Freelancer Agreement	4	4	3	3	1							1	1					
Grant	4	4	3	3	1							1	1		_		_	No Authorization Amo
Hotel Room Block Agreement	4	4	3	3	1							1	1	1				
Hotel Corporate Rate Agreement	4	4	3	3	1							1	1	1			-	
Independent Contractor Agreement	4	4	3	3	1							1	1					
Lease Agreement	4	4	3	3	1							1	1					
License Agreement (Non-Software)	4	4	3	3	1							1	1					
Restaurant/Catering Agreement	4	4	3	3	1							1	1	1				
Service/Maintenance Agreement	4	4	3	3	1							1	1					
Statement of Work Agreement	4	4	3	3	1							1	1					
Speaking Agreement	4	4	3	3	1							1	1					
Staffing/Search Firm Agreement	4	4	3	3	1							1	1					
Vendor Agreement	4	4	3	3	1							1	1					

Divisions/ Offices					Academi	: Affairs (AA)				ıdent Affairs ((SA)	En	rollment Ma	anagement (EM)			
Roles and Responsibilities	Provinger Free Pr.	A4 " " " " " " " " " " " " " " " " " " "	Associate p.	Dent: School of A.	Dean. School of Sci.	Mathematics Dean: Neiderte and Dean: Neiderte c	Science & Chie of Societ	Dean of the	Vice President -	Attin's Student President Associat	Lenn of Shulen's University Co.	Vice President	Associate Vie P.	Denn of Adar.	Dem of Europhysics and Printing Strates.	. /	7	
Department Unit / School	AA	AA	AA	School of Arts and	School of Science,	Niedorff School of	School of Social Science	Library	SA	SA	Parker	EM			Enrollment Strategy &		Authorization Amount Limits	Levels of Authorization
Contract Agreements/ Documents Type		AA	AA	Humanities	Eng., & Math	Business	& Civic Engagement	Library	5A	5/1	Chapel	EM	Athletics	- Kunnssions	Planning			Levels of Authorization
Abroad Agreements (Outgoing)	3	3	3	2	2	2	2	2									University Level	1 Tier 1: Up to \$25,000
Abroad Agreements (Incoming)	3	3	3	2	2	2	2	2										
Catering Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1		Division/ Offices Level	2 Tier 2: Up to \$50,000
Charter Bus Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
Consulting Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1		Department Level	3 Tier 3: Up to \$100,000
Entertainment/Performance	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
Exchange Agreement	3	3	3														No Authorization Level	4 Tier 4: Over \$100,000
Freelancer Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
Grant	3	3	3	2	2	2	2	2	3	1		3	3	1	1			No Authorization Amount
Hotel Room Block Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
Hotel Corporate Rate Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
Independent Contractor Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
Lease Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
License Agreement (Non-Software)	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
Restaurant/Catering Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
Service/Maintenance Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
Statement of Work Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
Speaking Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
Staffing/Search Firm Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1			
Vendor Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1			

Divisions/ Offices		(Office of the	President (O	P)	Office of General Counsel (OGC)	People, C Communit	y (PC&C)	Commun Marketin	tegic ication & 1g (SCM)	Alumni Rela Developn (AR&I	nent		
Roles and Responsibilities	Presiden	Chier of States	Director Listentine Sr. Director L.	as & Provensity Chief Intesting	Conteral Co.	Vice President of	Chier Human Re-	Strategic Counces Strategic Counces	Assistant VP for St.	Marketing and Vice President and Relation	Assignment of the second secon	P Suconda		
Department Unit / School	OP	OP	OP	Investment	OGC		Human Resources	SCM	SCM	AR&D	AR&D		Authorization Amount Limits	Levels of Authorization
Contract Agreements/ Documents Type	U.	UI UI		Office	000	reac	(HR)	Sem	SCM	ARab	ARC			
Art Exhibition Agreement	4	1		2	1	3	2	3	2	3	2		University Level	1 Tier 1: Up to \$25,000
Addendum	4	1		2	1	3	2	3	2	3	2			
Affiliation Agreement	4	1			1	3		3	2	3	2		Division/ Offices Level	2 Tier 2: Up to \$50,000
Business Associate Agreement	4	1		2	1	3	2	3	2	3	2			
Confidentiality/Non-Disclosure Agreement	4	1		2	1	3	2	3	2	3	2		Department Level	3 Tier 3: Up to \$100,000
Engagement Letter	4	1		2	1	3	2	3	2	3	2			
Health Plan/Insurance Agreement	4	1			1	3	2						No Authorization Level	4 Tier 4: Over \$100,000
Internship Agreement	4	1		2	1	3	2	3	2	3	2			
Land Use Agreement	4	1		2	1	3	2	3	2	3	2			No Authorization Amount
Memorandum of Agreement (MoA)/ Memorandum of Understanding (MoU)	4	1			1	3		3	2	3	2			
Publishing Agreement	4	1			1	3		3	2	3	2			
Research Agreement	4	1			1	3		3	2	3	2			
Terms and Conditions	4	1		2	1	3	2	3	2	3	2			
Trademark License Agreement	4	1			1	3		3	2	3	2			
Other Agreements	4	1		2	1	3	2	3	2	3	2			

Divisions/ Offices							I	Finance & Ao	Iministratio	n (FA)							
Roles and Responsibilities	Vice Presiden.	Astociate Vice .	EA President for Assistant Vice President for Public Safety & President	And the former of the former of the former of the full of the former of	Contrulier	Sr. Director of F.	³⁰ rices lilies Associate Direct. Facility Direct.	Campus April	Construction Pr.	St. Director of C.	Precisi Promerance Director of Lauris	Management for Risk	Asociate Director	Kit, Mangement Ashing	7		
Department Unit / School	FA		Enterprise Risk	Information Technology	Business	Facilities	Facilities	Facilities	Facilities	Conference	Laurie	Enterprise Risk	Enterprise Risk	Enterprise Risk	Γ		
Contract Agreements/ Documents Type	FA	FA	Management (ERM)	Services (ITS)	Office	Services	Services	Services	Services	Services	Auditorium	Management (ERM)	Management (ERM)	Management (ERM)		Authorization Amount Limits	Levels of Authorization
Art Exhibition Agreement	4	4	3	3	1							1	1			University Level	1 Tier 1: Up to \$25,000
Addendum	4	4	3	3	1							1	1				
Affiliation Agreement	4	4										1	1			Division/ Offices Level	2 Tier 2: Up to \$50,000
Business Associate Agreement	4	4	3	3	1							1	1				
Confidentiality/Non-Disclosure Agreement	4	4	3	3	1							1	1			Department Level	3 Tier 3: Up to \$100,000
Engagement Letter	4	4	3	3	1							1	1				
Health Plan/Insurance Agreement	4	4										1	1			No Authorization Level	4 Tier 4: Over \$100,000
Internship Agreement	4	4	3	3	1							1	1				
Land Use Agreement	4	4	3	3	1							1	1	1			No Authorization Amount
Memorandum of Agreement (MoA)/ Memorandum of Understanding (MoU)	4	4										1	1				
Publishing Agreement	4	4										1	1				
Research Agreement	4	4										1	1				
Terms and Conditions	4	4	3	3	1							1	1				
Trademark License Agreement	4	4										1	1				
Other Agreements	4	4	3	3	1							1	1	1			

Divisions/ Offices					Academic	Affairs (AA)				ıdent Affairs (SA)	Eı	nrollment Ma	inagement (EM)				
Roles and Responsibilities	Provinser Vice p	Vice Provident for	Associate .	Deaq: School or	Dean. School of Scie	Dent: Neidorff' C.	Dem: School of Science of Social Energy Coscial	Dean of the 1.	Vice President c	Attaire Student President Associat	Dean of Phice University Ch.	Envoluent of	Asociate Vice D	Cor of A there &	Dem of Europhics Strategy and Panet	Binn			
Department Unit / School	АА	AA	AA	School of Arts and	School of Science,	Niedorff School of	School of Social Science	Library	SA	SA	Parker	EM		Admissions	Enrollment		Authorization Amount	Limits	Levels of Authorization
Contract Agreements/ Documents Type				Humanities	Eng., & Math	Business	& Civic Engagement				Chapel				Planning				
Art Exhibition Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1		University Level		1 Tier 1: Up to \$25,000
Addendum	3	3	3	2	2	2	2	2	3	1		3	3	1	1				
Affiliation Agreement	3	3	3						3	1		3	3				Division/ Offices	Level	2 Tier 2: Up to \$50,000
Business Associate Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1				
Confidentiality/Non-Disclosure Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1		Department Leve	1	3 Tier 3: Up to \$100,000
Engagement Letter	3	3	3	2	2	2	2	2	3	1		3	3	1	1				
Health Plan/Insurance Agreement	3	3	3						3	1							No Authorization	Level	4 Tier 4: Over \$100,000
Internship Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1				
Land Use Agreement	3	3	3	2	2	2	2	2	3	1		3	3	1	1				No Authorization Amount
Memorandum of Agreement (MoA)/ Memorandum of Understanding (MoU)	3	3	3						3	1		3	3						
Publishing Agreement	3	3	3	2	2	2	2	2	3	1		3	3						
Research Agreement	3	3	3	2	2	2	2	2	3	1		3	3						
Terms and Conditions	3	3	3	2	2	2	2	2	3	1		3	3	1	1				
Trademark License Agreement	3	3	3						3	1		3							
Other Agreements	3	3	3	2	2	2	2	2	3	1		3	3	1	1				



