



# Study Abroad Financial Policy

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## *Policy Content*

### **Study Abroad Programs (Semester and Yearlong Study Abroad Programs)**

#### **Semester and Year Abroad**

Trinity recognizes two types of approved semester or yearlong study abroad programs: (1) programs led by Trinity University faculty and (2) programs offered by other institutions on Trinity's Study Abroad Partner List.

#### **Costs**

All Trinity students who are studying abroad on an approved program will be responsible for paying the costs associated with attending Trinity for that semester. When a student enrolls in an approved program from the Study Abroad Partner List, the program will bill Trinity directly. The following charges will appear on the billing statement issued by Trinity to the student:

1. Trinity Tuition and Mandatory Fees
2. Room (at the Double Occupancy Rate)
3. Board (at the Junior/Senior Meal Plan Rate)
4. Student Health Insurance (Can be waived with proof of personal health insurance)
5. Tuition Refund Plan (Waivers may be submitted online before the end of add/drop)

Students and their families should also budget for out-of-pocket expenses such as round-trip airfare, passport and/or visa fees, elective program costs (e.g., optional excursions), required immunizations (if applicable), books, cellular phone service, independent travel, miscellaneous program fees, as well as personal expenses.

#### **Financial Aid**

Institutional, federal and state financial aid can be applied to study abroad costs when students participate in Trinity University Semester Abroad programs or approved programs on Trinity's Study Abroad Partner List. During their undergraduate years, an individual student is eligible to

use their institutional aid award to enable participation in one approved semester or yearlong abroad program.

## **Benefits**

Trinity students who study abroad on an approved program benefit from the support of University offices, including:

1. Retaining current enrollment status (e.g., maintaining access to Trinity's online library holdings, computer networks and software programs, T-mail account, the ability to participate in course registration from abroad, housing selection, etc.)
2. Assurance of transfer credit according to University policies
3. Comprehensive health and safety support
4. International insurance coverage
5. Pre-departure advising, program selection, and application assistance
6. Re-entry resources upon return to campus
7. Standard in-country housing
8. In-country board (a meal allowance will be issued if meals are not provided by the program)
9. The ability to utilize institutional financial aid
10. The opportunity to settle billed costs through a University payment plan

## **Program Withdrawal**

While studying abroad, students are subject to the University's withdrawal policies and guidelines. A student who withdraws from a study abroad program is obligated to inform in writing the Center for International Engagement in a timely manner.

## **Non-Approved Study Abroad Programs**

Students who elect to study abroad on a program that is not approved by Trinity University do not retain current enrollment status and should apply for a temporary withdrawal. If granted, upon your return you may petition to transfer appropriate credit to Trinity. Please see the [Study Abroad Office](#) for details. Without current enrollment status, students are ineligible to receive any of the benefits named above, including the ability to use financial aid for program costs.

## **Study Abroad Programs (Less than One Semester in Duration)**

### **Trinity "Beyond the Classroom" Courses (International)**

Trinity currently offers a variety of courses that include a short-term international experience. These are known as "Beyond the Classroom" courses. These courses include instruction during the fall or spring semester as well as a travel component that takes place during the semester

and/or within three weeks of the start or end of a semester.

A course fee will be assessed to address the costs associated with participating in the international component. It will be noted whether the course fee includes the cost of round-trip airfare. Students and their families should also budget for incidental out-of-pocket expenses that may be associated with participation, such as passport and/or visa fees, required immunizations (if applicable), as well as personal expenses. Students with demonstrated financial need may apply to the Center for International Engagement for a Participation Grant to be applied toward “Beyond the Classroom” course fees.

### **Trinity Summer Abroad Programs**

Trinity currently offers students a variety of international programs that take place during the summer semester. A program fee will be charged to students who enroll in these courses that is equivalent to tuition. In most cases, this program fee includes all costs associated with students’ participation, including round-trip airfare, lodging, board, an international cell phone, in-country travel, and instructional costs. Students and their families should also budget for incidental out-of-pocket expenses that may be associated with participation, such as passport and/or visa fees, required immunizations (if applicable), as well as personal expenses. Students with demonstrated financial need may apply to the Center for International Engagement for a Participation Grant to be applied toward summer tuition expenses.

### **Center for International Engagement Participation Grant**

During their undergraduate years, an individual student is eligible to receive one CIE Participation Grant to enable participation in a “Beyond the Classroom” course or a Trinity Summer Abroad program. Grants will be awarded based on demonstrated financial need and may only be used for programs operated by Trinity University.

### **Program Withdrawal**

While studying abroad, students are subject to the University’s withdrawal policies and guidelines. A student who withdraws from a “Beyond the Classroom” course or Trinity Summer Abroad program is obligated to inform the Center for International Engagement in writing in a timely manner.

### **Non-Approved Study Abroad Programs**

Students who elect to study abroad on a short-term program that is not approved by Trinity University may petition to transfer any academic credits in accordance with the transfer credit policy. If granted, upon your return you may petition to transfer appropriate credit to Trinity.

Please see the Study Abroad Office for details. Students who participate in a non-approved program may not use institutional financial aid to meet program costs.

## Need Assistance?

The staff in Student Financial Services is happy to assist you with any further questions you may have regarding the financing of study abroad opportunities. We can be reached at 210-999-8898, or e-mail [studentfinancialservices@trinity.edu](mailto:studentfinancialservices@trinity.edu).

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## Revision Management

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### Vice President Approval:

Enter Vice President(s) that are responsible for approving this document

Name:	Title:
Eric Maloof	Vice President for Enrollment Management