



Hot Work Policy

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General Description

Policy Summary:

Fires, due to hot-cutting and welding, can account for large-scale property losses. These activities present a significant fire hazard and can cause serious injury or death if proper safety measures are not taken.

Purpose:

The purpose of this Policy is to establish safe Hot Work procedures and prevent fire hazards in the workplace.

Scope:

This Policy applies to all members of the Trinity community and Contractors.

Exceptions:

This Policy does not apply to:

- New construction where there is no attachment to an existing building.
- Maintenance Shops and designated welding areas (i.e. areas that are specifically designed and equipped for such operations).

Policy Content

Faculty, Staff, Students and Contractors performing any type of hot work on campus must complete a Hot Work Permit at least 48 hours before hot-work operations are performed. It is the Contractor's responsibility to provide appropriate equipment during hot work duties.

Hot Work Permits will be issued by the Department of Environmental Health and Safety.

Performance Evaluation

Consequences of Policy Violation:

Failure to comply may result in disciplinary action up to and including termination of employment or contract.

Terms & Definitions

Terms and Definitions:

| Term: | Definition: |
|--------------|--|
| Hot Work | Any work that involves burning, brazing, welding, cutting, soldering, grinding, using fire or spark-producing tools, or other work that produces a source of ignition. |

Attachments

[Hot Work Permit](#)

Related Documents

Related Content:

OSHA General Duty Clause <https://www.osha.gov/laws-regs/oshact/section5-duties>

OSHA: Welding, Cutting, and Brazing

https://www.osha.gov/pls/oshaweb/owadisp.show_document?p_id=9853&p_table=STANDARDS

Revision Management

Revision History Log:

| Revision #: | Date: | Recorded By: |
|-------------|-------------------|------------------------|
| v1.0 | 5/19/2023 9:30 AM | Jennifer Gilmore Adamo |

Vice President Approval:

| Name: | Title: |
|------------|---|
| Gary Logan | Vice President for Finance & Administration |