

Charter Bus Policy

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General Description

Policy Summary:

Transporting people is a liability exposure that impacts the safety of students, faculty and staff, as well as the institution's reputation. Whether chartering buses for athletic, academic or leisure purposes, Trinity is committed to safety.

Purpose:

When planning a trip, you may be focusing on convenience and cost, but safety should always be the highest priority. While the majority of bus operators are responsible and operate safely, there are some that fail to meet safety requirements - putting passengers at risk due to:

- Poorly maintained buses or lack of required safety equipment, increasing the likelihood of breakdowns and crashes.
- Failure to comply with federal safety regulations, such as not using licensed and qualified commercial drivers, or not following the Hours of Service rules that keep fatigue-impaired drivers off the road.
- Failure to hold proper registration, authorizing interstate commercial operations.

Policy Content

Approved Charter Bus Companies

Trinity University departments and recognized organizations may have a need to utilize charter bus services for university-sponsored local trips, out of town trips, or extended multi-day trips. To meet this need, agreements with Trinity Approved Carriers have been developed.

Trinity's Approved Charter Bus Companies include:

CTA Worldwide Chauffeured Transportation 10223 McAllister Fwy #101, San Antonio, TX 78216

Phone: (210) 829-8608

https://ctalimo.com/

Georgia Coach Lines Wendy H. Cox 405 Ethan Drive Fayeteville, GA 30214 Ph: (404) 681-1600 Fax: (404) 681-0222 charter@georgiacoachlines.net

Grayline - Star Shuttle & Charter Morgan Sanchez, Group Sales Office: 210-341-6000 ext. 104 PO Box 17967 San Antonio, TX 78217 www.starshuttle.com

Kerrville Bus Company Gloria Butler 800-256-2757 1430 E. Houston St. San Antonio, TX 78202 www.iridekbc.com

OK Tours Bus Company Marcos Sarmiento 210-222-8880 (Office) 210-222-8280 (Fax) www.oktours.com 737 Austin Street San Antonio, TX 78215

Regent CoachLine
Nicole Wison
210-212-0510/ After Hours: 210-212-4308
515 Sherman
San Antonio, TX 78202
charter@regentcoachline.com
www.regentcoachline.com

Roadrunner Charter Diana Hernandez 210-226-4855 1272 FM 1516

San Antonio, TX 78263 www.roadrunnercompanies.com

Vandalis Bus Lines, Inc. 312 W. Morris Caseyville, IL 62232 618-344-1272 www.vandaliabuslines.com

Advantages of Using Trinity Approved Carriers

- Risk Management has verified insurance and has current Certificates of Insurance on file.
- Blanket Agreements are on file with these Approved Charter Bus Companies, saving you time by eliminating the contract review/signature process.
- Trinity Approved Charter Bus companies have satisfactory Federal Motor Carrier Safety Administration Safety Ratings.

Use of Other Non-Approved Charter Bus Companies

If you are unable to utilize a Trinity Approved Charter Bus Company, please follow the instructions below.

Look Before You Book. Check the Federal Motor Carrier Safety Administration (FMCSA) Safety Rating of the Charter Bus Company. If the Charter Bus Company has a FMCSA Safety Rating of Satisfactory:

- 1. Request a Certificate of Insurance with evidence of \$5 million Auto Liability and \$1 million Commercial General Liability with Trinity University endorsed as an Additional Insured; and Workers' Compensation Statutory Benefits/\$1 million Employer's Liability;
- 2. Submit the Contract and Certificate of Insurance to Risk Management for review at least 5 business days prior to a trip.
- 3. Know Your Facts: Before You Hire a Motorcoach Company What You Need to Know

Attachments

What You Need To Know Before You Go



Motorcoach Drivers

Drivers may not drive:

- More than 10 hours without at least 8 consecutive hours off
- After having been on duty 15 hours (including driving) without at least 8 consecutive hours off
- After having been on duty:
- 60 hours in 7 days, or
- 70 hours in 8 days
- Without a valid Commercial Driver's License (CDL) with a **Passenger Endorsement** and a valid medical certificate on their person.



Chartering parties may be held liable for negligent selection of bus operator. 66 It takes 20 years to build a reputation and five minutes to ruin it. If you think about that

fire brings closure (\$80 million).

Lawsuit targets tour operator in Utah bus crash.

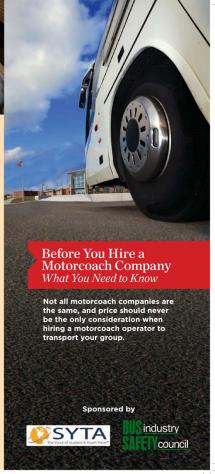
> -Warren Buffet

A presentation that further addresses these important safety issues is available from ABA.

Where to Get Help



Federal Motor Carrier Safety Administration Phone: 1-800-832-5660 Web: www.fmcsa.dot.gov



Related Documents

Related Content:

Look Before You Book

Federal Motor Carrier Safety Administration (FMCSA) Safety Rating

Revision Management

Revision History Log:

Revision #:	Date:	Recorded By:
v2.0	9/14/2022 12:32 PM	Gary Logan
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Vice President Approval:

Name:	Title:	
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